

NOTICE

Municipal Services Committee
Regular Meeting
Tuesday, November 29th, 2022 at 5:00 pm

Meeting will be held in person at the City Hall, 3rd Floor, 31 S Madison St Evansville, WI.

MINUTES

1. **Call meeting to order: 5:01PM**
2. **Roll call:** Committee Chair Jim Brooks, Alder. Ben Ladick & Alder Joy Morrison
Also in Attendance: Donna Hammett, Dale Roberts, Chad Renly, Darren Jacobson, Bill Lathrop, and Brian Berquist
3. **Civility Reminder**
4. **Motion to approve the agenda as presented.**
Ladick/Morrison 3-0 Motion Carries
5. **Motion to waive the reading and approve the minutes as printed from the October 25th, 2022 regular Municipal Services Committee meeting.**
3-0 Motion Carries
6. **Citizen appearances other than agenda items.**
 - None
7. **Billing / Customer Service:**
 - a. **Quarterly review and discussion of staff approved sanitary sewer billing adjustments,**
(Jan, Apr, Jul, Oct). **None**
 - b. **Disconnects & Tax Roll discussion and possible motion to approve.**
Hammett sent out 11 Commercial Disconnects. No Services were disconnected. 2022 Tax Roll has been submitted to the City Clerk, total of \$27,517.92 was tax rolled, this consists of 64 home owners and 34 tenants. Motion not required.
8. **Director's Report:**
 - a. **Parks and Recreation Report:**

Anderson has the park all buttoned up for the winter, the roads will remain open until the lake is iced over. Morrison asked for an update on Dogs running loose, Lt Jones is working on this and will have an update at the next Public Safety meeting.
 - b. **Ice Rink:**

This will be located near the Countryside retention pond, it is framed out, and DPW is going to get the liner.

c. Lake Leota Dam Project Update:

The Contract is signed and a pre-construction meeting with the DNR and crew will be Friday (Dec 2nd). Hoping the work will start Monday (Dec 5th).

d. Municipal Service Garage Expansion Update:

The work is mostly complete, the only thing that we are waiting for is We Energies to put a larger gas lateral and meter in, this will add the required higher pressure needed to heat the building addition. Should be moving into the building within a couple of weeks.

e. AMI Project (Placeholder)

- **Current AMI count remaining-** Elec: **0** Water: 190

As of today, we are down to 183 meters, per Renly WPPI can still do a data transfer in the Spring and final work can be done in the Fall of 2023.

9. City Engineer Report:

a. Sub-division / Development Update:

Working with the groups for winter and did not get as far as they wanted, and are buttoning up for the winter. Westfield Meadows, Stonewood Grove, Windmill Ridge, and Porter Rd.

b. Roadway construction & other project updates.

- **Liberty St Project:**

Liberty is paved, they will not get to the grass, and site cleanup is going on and a punch list being made for the spring.

- **Sidewalk Projects:**

Same Contractor as Liberty St.

There are no street projects in 2023.

Lathrop asked about Settlers Grove: This project is on a long pause for now.

10. Administrative Staff's Report:

- a. **West Side Park Progress Report (Placeholder):** Renly stated that they are moving along with the work, there is gravel placed in the pool pit, Renly and Hartin are doing a walk through, contractor pulled down the well gate and fencing, need to know how they are going to fix it.

11. WPPI:

a. Report from Darren:

Still have questions regarding high bill issues. Getting customer information on energy usage. Lots of talk about EV routes and Solar. Working on plans for 2023, on how to spend CTC money next year, so we are not in a race to spend the money at the end of the year.

b. Notice of Rate Change:

Brooks did an overview of the packet from WPPI

c. 2023 APPA Rally:

Six possibly going, event is from Feb 25-March 1

d. Discussion and motion to approve the remaining WPPI Community Funds

- **Community Contributions** - \$0 remaining
 1. \$500 Youth Center
 2. \$500 BASE
 3. \$500 PD Voucher Program
- **Economic Development** - \$0 remaining
 1. \$1,000 EYC Front Door
- **School Education & Outreach** – \$0 remaining
 1. \$1,000 Green Team
 2. \$1,000 Scholarship-Paid out
- **Customer Service & Branding** - \$7,419.32 remaining
 1. \$2,929.77 (actual) Customer Appreciation Event
 2. \$1,750 for future rebates
 3. \$3,452.91 Spent on EV rebates, Energy Star Rebates & Energy Reports
 4. \$5500- Food Drive w/Prizes
 5. \$750- Small office give a ways
 6. \$500-1000 Lights for ice rink

Motion to spend the remaining CTC funds

Ladick/Morrison 3-0 motion carries.

12. Old Business:

- a. 6 Invoice on Renly's desk, waiting for instructions. Town and Country has not gotten 100% participation yet, so they are reaching out again, and/or contacting customers that did it last year.
- b. PSC will be voting on weather solar companies are allowed to have 3rd party financing. It is believe that the PSC will vote that solar companies are not a utility. Brooks stated that there will be an appeal. One of the issue is Consumer Protection, but there are customer that are not cover under the Consumer Protection, such as churches and schools.

13. New Business:

- a. Christmas lights look wonderful and lighting ceremony went great.

14. Upcoming Meeting Date:

December 27th, 2022 at 5:00 pm

15. Motion to Adjourn: Ladick/Morison 5:51 PM

James Brooks, Committee Chair

Please turn off all cell phones and electronic devices before meeting commences. If you have any special accessibility issues, please contact Evansville City Hall at 608-882-2266 prior to the scheduled meeting. Thank you.